



**SHAHJAHANABAD REDEVELOPMENT
CORPORATION**
GOVT. OF NCT OF DELHI
2ND LEVEL, A-WING, VIKAS BHAWAN-II
CIVIL LINES, DELHI -110054
Phone. No. **011-23813268**

Sub: Filling up of posts in SRDC

I. Deputy Director (Urban Planning) (1 Post)

Duties & Responsibilities:

- (i) To promote conservation of built and natural heritage in the National Capital Territory of Delhi which needs to be protected, nourished and maintained by all citizens.
- (ii) Conservation as an attitude in the city's urban development process, conservation of the civic and urban heritage which would include architecturally significant and artisan works, historical landmarks and living monuments having socio-cultural value not with the motive or profit.
- (iii) To protect and improve environmental assets of the city such as the riverfront, ancient city walls, gates, bridges, vistas, public places, edicts and rock cut formations.
- (iv) To take steps to improve civic services such as Water Supply, Sewerage, Electricity Supply and Public Transport in NCT of Delhi and for this purpose to raise or arrange funding from, and / or otherwise capitalize as far as possible sources such as the Jawaharlal Nehru National Urban Renewal Mission (JNNURM) or similar schemes as may be introduced from time to time.
- (v) Conceptualization, formulation and preparation of Projects and Project Reports for Urban Planning including Conservation, Preservation, Restoration, Redevelopment Revitalization of Historical Areas / Monuments, Heritage and Heritage Tourism.
- (vi) Preparation of development plans for revitalization of Shahjahanabad.
- (vii) Preparation of standards for redevelopment / revitalization projects.
- (viii) Preparation, Evaluation and Assessment of Detailed Project Reports for Urban level projects.
- (ix) Preparation of guidelines for development works in Shahjahanabad / historic precincts.
- (x) Preparation, Evaluation & Assessment of heritage area Management Plans.
- (xi) Preparation of GIS maps.
- (xii) Monitoring of Project works.
- (xiii) Identification & Formulation of redevelopment / infrastructure projects.
- (xiv) Preparation of guidelines and manuals etc for thematic heritage tourism development.

- (xv) Any other work assigned by the General Manager / Managing Director / Chairman of SRDC.

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Eligibility criteria:

a) **Qualification** – Post Graduation Degree in Urban Planning / Town Planning / City Planning / Urban Designing with minimum 55 % marks from a recognized University or equivalent. Registration with Council of Architecture essential.

b) **Experience** –

Essential

10 Years experience of Urban Planning/Designing,

Desirable

Experience of working in the field of Conservation of Heritage, Redevelopment of historical areas/Urban Planning, Environmental projects.

Age - Maximum 40 years

Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 15,600 – 39,100, Grade Pay of Rs. 6600/-

(ii) **Contractual** - **For 3 years (Initially for one year to be renewed on yearly basis) Rs. 53,000/- p.m. Consolidated** (including TPA)

II. Deputy Director (Engineering Works) (1 Post)

Duties & Responsibilities:

- (i) To promote conservation of built and natural heritage in the National Capital Territory of Delhi which needs to be protected, nourished and maintained by all citizens.
- (i) Conservation as an attitude in the city's urban development process, conservation of the civic and urban heritage which

would include architecturally significant and artisan works, historical landmarks and living monuments having socio-cultural value not with the motive or profit.

- (ii) To conserve heritage buildings, heritage zones and other areas of significant value.
- (iii) To protect and improve environmental assets of the city such as the riverfront, ancient city walls, gates, bridges, vistas, public places, edicts and rock cut formations.

Contd/-.....

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- (iv) To take steps to improve civic services such as Water Supply, Sewerage, Electricity Supply and Public Transport in NCT of Delhi and for this purpose to raise or arrange funding from, and / or otherwise capitalize as far as possible sources such as the Jawaharlal Nehru National Urban Renewal Mission (JNNURM) or similar schemes as may be introduced from time to time.
- (v) Conceptualization, formulation and preparation of Projects and Project Reports for:-
 - a) Urban Planning including Conservation, Preservation, Restoration, Redevelopment of Historical Areas / Monuments, Heritage and Heritage Tourism.
 - b) Prepare of Cost-Estimates of the Projects.
- (vi) Prepare Cost Estimates with traditional material.
- (vii) Preparation, Evaluation & Assessment of civil works estimates for modern and historic buildings.
- (viii) Execution and Monitoring of various projects.
- (ix) Quality control and maintenance of standards, etc.
- (x) Preparation of Guidelines for reuse of historic buildings.
- (xi) Coordination with MCD, DJB, BSES, DDA, ASI and other Government / Non-Government agencies.
- (xii) Any other work assigned by the General Manager / Managing Director / Chairman of SRDC.

Eligibility criteria:

**1. Qualification
Essential**

BE / B.Tech in Civil Engineering or equivalent Degree with minimum 55 % marks from a recognized University.

2. Experience

(a) **Essential:** 10 Years' including atleast 5 Years experience of working in Historical Cities / Areas and preparing Cost-Estimates with traditional material.

(b) **Desirable:** Experience of working in the field of Conservation of Heritage, Redevelopment of historical areas/Urban Planning, Environmental projects.

Age - Maximum 40 years

Mode of Recruitment / Emoluments

(i) **On Contractual - For 3 years (Initially for one year to be renewed on**

yearly basis) - Rs. 53,000/- p.m.

Consolidated

(including TPA).

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(ii) **Deputation - Scale of Pay of Rs. 15,600 – 39,100, Grade Pay of Rs. 6600/-**

III. Assistant Director (Electrical) (1 Post)

Duties & Responsibilities:-

(i) All matters pertaining to Electrical Engineering of the projects of SRDC.

(ii) Any other work assigned by GM, MD, Chairman, SRDC.

Eligibility criteria:

1. **Qualification** – Degree or equivalent in Electrical Engineering from a recognized University with minimum 55 % marks.

2. Experience

(a) **Essential:** Minimum 6 Years' experience including 4 years of working in projects.

(b) **Desirable:** Experience of working in the field of Conservation of Heritage, Redevelopment of historical areas/Urban

Planning, Environmental projects.

Age - Maximum 35 years

Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 15,600 – 39,100, Grade Pay of Rs. 5,400/-

(ii) **Contractual - For 3 years (Initially for one year to be renewed on yearly basis) Rs. 45,000/- p.m. Consolidated** (including TPA)

IV. Assistant Director (Civil) (1 Post)

Duties & Responsibilities:-

- (i) All matters pertaining to Civil Engineering of the projects of SRDC.
- (ii) Any other work assigned by GM, MD, Chairman, SRDC.

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Eligibility criteria:

1. **Qualification** – Degree or equivalent in Civil Engineering from a recognized University with minimum 55 % marks.

2. **Experience**

(c) **Essential:** Minimum 6 Years' experience including 4 years of working in projects.

(b) **Desirable:** Experience of working in the field of Conservation of Heritage, Redevelopment of historical areas / Urban Planning, Environmental projects.

Age - Maximum 35 years

Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 15,600 – 39,100, Grade Pay of Rs. 5,400/-

(ii) **Contractual - For 3 years (Initially for one year to be renewed on yearly basis) Rs. 45,000/- p.m. Consolidated (including TPA)**

V. Junior Engineer (Electrical) (1 Post)

Duties & Responsibilities:-

(i) All matters pertaining to Electrical Engineering of the projects of SRDC.

(ii) Any other work assigned by GM, MD, Chairman, SRDC.

Eligibility criteria:

1. **Qualification** – Degree or equivalent in Electrical Engineering from a recognized University with minimum 55 % marks.

2. **Experience**

(d) **Essential:** Minimum 2 Years.

(b) **Desirable:** Experience of working in Historical Cities / Areas.

Age - Maximum 30 years

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Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 9,300 – 34,800, Grade Pay of Rs. 4,200/-

(ii) **Contractual - For 3 years (Initially for one year to be renewed on yearly basis) Rs. 28,000/- p.m. Consolidated (including TPA)**

VI. Junior Engineer (Civil) (1 Post)

Duties & Responsibilities:-

- (i) All matters pertaining to Civil Engineering of the projects of SRDC.
- (ii) Any other work assigned by GM, MD, Chairman, SRDC.

Eligibility criteria:

1. **Qualification** – Degree or equivalent in Civil Engineering from a recognized University with minimum 55 % marks.

2. **Experience**

(a) **Essential:** Minimum 2 Years.

(b) **Desirable:** Experience of working in Historical Cities / Areas.

Age - **Maximum 30 years**

Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 9,300 – 34,800, Grade Pay of Rs. 4,200/-

(ii) **Contractual** - **For 3 years (Initially for one year to be renewed on yearly basis)Rs. 28,000/- p.m. Consolidated** (including TPA)

VII. Assistant Director (Architectural) (1 Post)

Duties & Responsibilities:-

- (i) Preparation of Heritage Guidelines for Heritage areas and Shahjahanabad.
- (ii) Identification, listing and documentation of Heritage properties in Shahjahanabad.

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- (iii) Preparation of Conservation Reports / Plans on built-heritage of Shahjahanabad.
- (iv) Prepare working drawings and tender documents.
- (v) Preparation of standards for traditional building restoration.
- (vi) Preparation on Management Plans for conservation of historic urban areas.
- (vii) Preparation of Estimates for conservation of Historic structures and precincts.
- (viii) Adaptive reuse of historic buildings.
- (ix) Preparation of Heritage Management Plans
- (x) Preparation of guidelines and manuals etc for thematic heritage tourism development.
- (xi) Monitoring of projects.
- (xii) Any other work assigned by GM / MD / Chairman, SRDC.

Eligibility criteria:

1. **Qualification** – Master Degree in Architecture (Conservation) with minimum
55 % marks from a recognized University.
2. **Experience**
 - (a) **Essential:** **Minimum 4 Years'** experience of Urban Conservation / Planning.
 - (b) **Desirable:** Experience of working in the field of Conservation of Heritage, Redevelopment of historical areas/Urban Planning, Environmental projects preparing Cost-Estimates with traditional material.
3. **Age:** - **Maximum 35 years**

Mode of Recruitment / Emoluments

- (i) **Deputation** - Scale of Pay of Rs. 15,600 – 39,100, Grade Pay of Rs. 5,400/-
- (ii) **Contractual** - **For 3 years (Initially for one year to be renewed on yearly basis) Rs. 45,000/- p.m. Consolidated** (including TPA)

VIII. Junior Architect (2 Posts)

Duties & Responsibilities:-

- (i) Preparation of development Plans for revitalization of Shahjahanabad.
- (ii) Preparation of standards for redevelopment / revitalization projects.
- (iii) Preparation, evaluation and assessment of Detailed Project Reports for Urban level projects.

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- (iv) Preparation of guidelines for development works in Shahjahanabad / historic precincts.
- (v) Preparation, evaluation & assessment of heritage area management Plans.
- (vi) Preparation of GIS maps.
- (vii) Monitoring of project works.
- (viii) Identification & Formulation of redevelopment / infrastructure projects.
- (ix) Preparation of guidelines and manuals etc for thematic heritage tourism development.
- (x) Any other work assigned by the General Manager / Managing Director / Chairman of SRDC.

Eligibility criteria:

1. **Qualification** – Degree of Architecture with minimum 55 % marks from a recognized University.

2. **Experience**

(a) Essential: Minimum 2 Years

(b) Desirable: Experience of working in the field of Conservation of Heritage, Redevelopment of historical areas/Urban Planning, Environmental projects preparing Cost-Estimates with traditional material.

Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 9,300 – 34,800, Grade Pay of Rs. 4,200/-

(ii) **Contract** - For 3 years (Initially for one year to be renewed on yearly basis) Rs. 28,000/- per month Consolidated

(including TPA)

Age - Maximum 30 years

(IX) Junior Archaeologist

Duties & Responsibilities:-

- (i) Preparation of excavation reports and supervision of execution of the projects.
- (ii) Any other work assigned by the General Manager / Managing Director / Chairman of SRDC

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Eligibility criteria:-

1. **Qualification** – Masters in Archaeology / Heritage Management Or Diploma

in Archaeology.

2. **Experience**

(a) **Essential**

- (i) Minimum 2 years in the field of excavation / archaeological sites.

Mode of Recruitment / Emoluments

(i) **Deputation** - Scale of Pay of Rs. 9,300 – 34,800, Grade Pay of Rs. 4,200/-

(ii) **Contract** - **For 3 years (Initially for one year to be renewed on yearly basis) Rs. 28,000/- per month Consolidated (including TPA)**

Age - Maximum 35 years

(X). Assistant Programmer & Communication Officer

Duties & Responsibilities:-

- (i) Designing and development of software.
- (ii) Designs technical courses for the purpose of training personnel in the use of computer applications.
- (iii) Provide reliable communication applications.
- (iv) Maintain Computer hardware and software applications.
- (v) Designing and deploying an interactive website presenting a robust information collection for its viewers encompassing all aspects of conservation and related studies/activities.
- (vi) Provide a mechanism that will help its viewers to locate heritage works done by SRDC.
- (vii) Regular updation of website showcasing heritage news and events including updation regarding Advertisements/Notices/Request for proposals/Expression of Interest issued by SRDC.
- (viii) Create links with other Websites which would be Paid Link. For this purpose, creation of Payment Gateway will be created.

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- (ix) Daily Reports of work done on Website would be given to MD, SRDC.
- (x) E-social networking of activities of SRDC.
- (xi) Electronic Data Processing and actual programming.
- (xii) Any other duties assigned by GM / MD / Chairman,

SRDC

Educational Qualification and Experience:

1. **Qualification** – (a) Masters Degree in Computer Applications/
Computer Science or M.Tech (with
specialization in Computer Applications) or BE / B.Tech in
Computer Engineering / Computer Science /
Computer Technology from a recognized
University

OR

(b) Degree in Computer Applications /
Computer Science / Electronics / Electronics &
Communication from a recognized
University

2. Experience

website

2 year

- At least 2 years' experience in the following:
 - a) Designing and deploying interacting and its regular updation.
 - b) Providing reliable communication.
 - c) Maintain computer hardware & software applications.
 - d) Creating links with others Websites.
 - e) Electronic data processing including
- of actual programming**

3. Mode of Recruitment / Emoluments

(i) **Deputation basis** - Scale of Pay of Rs. 9300 – 34,800 with Grade Pay of Rs. 4200.

(ii) **Contract basis** - **For 3 years (Initially for one year to be renewed on**
consolidated **yearly basis) Rs. 30,000/- per month**
(including TPA)

4. Age: - **Maximum 30 years**